

VACANCY NOTICE

CS-376
REV(11/01)

FOR OPPORTUNITIES IN RHODE ISLAND STATE GOVERNMENT

Description of Position	TITLE OF POSITION: <u>Chf, Strategic Plan., Monitor & Eval</u>	CLASSIFICATION CODE: <u>02706800</u>
	SALARY RANGE: <u>143A \$82,538 - \$94,941</u>	REFERENCE POSITION NO.: <u>1010-10000</u>
	Department or Agency Name <u>MHRH</u>	APPLICATION PERIOD: <u>9-20-06 to 9-29-06</u>
	Division/Section/Unit <u>Office of the Director</u>	
	Assignment(s) / Comments	
	Shift and Days: <u>Mon-Fri 8:30am - 4:00pm</u>	Job Location: <u>Pastore Complex</u>
	Restrictions/Limitations: <u>No Restrictions</u>	
	Position Covered By Collective Bargaining Union Agreement Yes _____ No <u>X</u>	
	Name of Bargaining Unit Union:	
	There is* _____ is not <u>X</u> a Civil Service List for this position	<u>See A/B or Both for Specific Instructions</u>
* NOTE: If there is a list, only laterals (employees with the same title) or individuals certified by OPA may be appointed to this position.		
General Information to Candidate	INSTRUCTIONS: A. STATE EMPLOYEE LATERAL BIDDER: Bids are now being accepted for the position(s) indicated. If you are currently in this classification and wish to bid, please complete fully the CS-14 Application Form; and RIEEO 378 Affirmative Action Card. Remember to include, either <u>on the application</u> or <u>within a cover letter</u> , both the File Position Title and Number. Most Important - Please include the following information: <ul style="list-style-type: none"> • The title of the position for which you are applying • Title of your present position and date you entered it • Date you entered State service • Name of department where you are currently employed • Your business telephone number • Present Union Affiliations *** In certain agencies, bargaining union applicants will receive preferential consideration according to contract.	
	B. NON INCUMBENT/NON STATE EMPLOYEE APPLICANT: If indicated above that <u>no civil service</u> list exists for this position, you need not be in the class of position, or be in State service to apply. All information requested on the application form must be furnished. The information you give will be used by the agency Personnel Office to determine your qualifications. If an item does not apply to you, or if there is no information to be given, write in the letters "N.A." for Not Applicable. If you fail to answer all the questions on the application form, you may delay consideration of your application.	
	C. AMERICANS WITH DISABILITIES ACT (ADA) PROVISIONS:	
	<ul style="list-style-type: none"> • Reasonable Accommodations If an applicant is unable to perform any essential job functions because of his/her disability but can achieve the required results by means of a REASONABLE ACCOMMODATION, then the individual shall not be considered unqualified for therefore the position. 	
	<ul style="list-style-type: none"> • Medical Information: Any medical exams required for this position will be performed after a conditional offer of employment has been made in accordance with the Rules/Regulations of the Americans with Disabilities Act (ADA). 	
Statement of Duties	DUTIES / RESPONSIBILITIES: The Chief of Strategic Planning, Monitoring and Evaluation reports to the Chief of Staff with the following responsibilities: Integrate the plans of the Divisions with overall departmental mission, goals, and priorities; facilitate the Dept. and Divisions in development of an Implementation Plan; establish a Research and Evaluation capacity; maintain an inventory of datasets; prepare annual reports and presentations; as assigned, represent the Dept. on planning, integrating and problem-solving initiatives of the Executive Office of HHS and Medicaid Agency; scan the environment for best-practices; provide staff support to community-based planning and problem solving efforts; identify/seek outside funding; assist in development of budget initiatives.	
Minimum Education & Experience	EDUCATION / EXPERIENCE / SPECIAL REQUIREMENTS: Such as may have been gained through: graduation from a university with a Master's Degree in Planning, Public Administration, Business Administration, Physical or Social Science, or a degree in Law; and Experience: such as may have been gained through: employment with supervisory and management responsibilities in planning and governmental administration. Or, any combination of education and experience that shall be substantially equivalent to the above education and experience.	
Where to Apply	Apply within the application period as shown on this announcement. NOTE: Some State union contracts allow a 3 day grace period for receipt of CS-14 application or bid. This Office does not assume responsibility for applications sent through the mail. SEND RESUME or CS-14 Application to Florence Mercurio Office of Human Resources POB 8293 Hazard Building Cranston, R.I. 02920 Telephone #: (401)462-2491 Fax #: (401)462-1882	



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